



Imperial Valley
**Student Accommodation
Services Center**

Student Accommodation Services Center

Division of Student Affairs

San Diego State University-Imperial Valley

720 Heber Ave.

Calexico, CA 92232

Tel: 760-768-5637

Fax: 760-768-5589

Authorized Academic Accommodation

VALID THROUGH:

Name:

Red ID:

is registered with Student Accommodation Services Center and is authorized for disability-related accommodations and services. The University is required, under Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Americans with Disabilities Act Amendments Act of 2008, to provide reasonable accommodations for students with disabilities. Accommodations are not intended to provide an academic advantage; rather, they minimize the functional impact of the student's disability on participation in your class.

The above named student has been determined by Student Accommodation Services Center to have a certified disability. All documents verifying the disability are on file in our office.

As the office responsible for determining appropriate academic accommodations for students with disabilities, we have authorized the following for this student:

SASC- Student Accommodation Services Center, **HTC-** High Tech Center

Testing Accommodations:

- Extra Time for Tests/Quizzes: 1.5 time 2x time
- Test Environment: Distraction Reduced Environment (Facilitated by SASC)
- Are there Special Circumstances When Extra Time is Different?:
The Special Circumstances When Extra Time is Different: 2.0x time for only specific class(s) noted below
- Classes or Special Circumstances: Pottery
- Test Environment: Separate Quiet Room-Priority (At SASC or Study Rooms)



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- Break Time for Tests (minutes/hour):
- Adjustable Height Table
- Calculator (4-function) (SASC-Furnished)
- Computer for Short Answer or Essay
- Reader
- Spellchecker - Hand-Held (when allowed)
- Writer (scribe)
- Lockdown Browser
- Specialized Keyboard (specify)
- CCTV
- Enlarge Print -hard copy
- Magnification Hardware, Other (Tests)
- Sign Language Interpreter or Real-time Captioning (Oral Exams)
- Captioning of Videos and Media - Tests
- Assistive Technology / Alternative Media - Tests (HTC)
- Dragon - Tests
- JAWS - Tests
- Window Eyes - Tests
- ZoomText / Magnifier - Tests
- Trackball or Specialized Mouse - Tests
- Adaptive Keyboard - Tests
- Braille - Tests



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- Kurzweil - Tests
- MP3 - Tests
- PDF - Tests
- Word - Tests

Classroom Accommodations:

- Preferential Seating (Facilitated by SASC)
- Specify:
- Assistive Technology/ Alternative Media-Class (Provided by SASC/HTC)
- Assist Tech/Alt Media-Info from Student Interview w/ Counselor (Class):
Audiobooks
- Note Taking Assistance Authorized
- Transcription Software (use of electronic device) (Provided by SASC/HTC)
- Tutoring Referrals: Academic Learning Center (ALC) (as needed/requested)
- Magnification Hardware, Other (Tests)
- Notetaker
- Sonocent
- Dragon - Class
- JAWS - Class
- Window Eyes - Class
- ZoomText / Magnifier - Class
- Trackball or Specialized Mouse - Class
- Adaptive Keyboard - Class



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- Other (Assist. Tech-Class)
- Braille - Class
- Kurzweil - Class
- MP3 - Class
- PDF - Class
- Word - Class
- Other (Alt. Media-Class)

The student bears primary responsibility to notify SASC when there is a need for modification of accommodations. Any change in accommodations to be provided in your class will be officially authorized and documented by SASC in an updated letter.

If you print this letter, please store it in a place that ensures confidentiality.

If you have any questions regarding these accommodations, please feel free to contact Norma A. Aguilar, SASC Coordinator.

Norma A. Aguilar

Norma A. Aguilar

Date: _____

SASC Contact Information:

Norma A. Aguilar, SASC Coordinator
Email: naguilar@sdsu.edu

Phone: 760-768-5637

SASC Student Assistants:
Email: sdsuivstudentaccommodationservices@sdsu.edu

Phone: 760-768-5634



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_____ has a disability for which our office holds documentation. Due to the nature of the student's disability, consideration of flexible attendance and assignment due dates is warranted. Due to the nature of the student's disability, taking frequent breaks during class may be warranted.

You are encouraged to discuss the above with _____ and develop a plan that meets the student's needs. Please note that such arrangements should not undermine the core instructional goals/requirements of your course.

Student Accommodation Services Center will be available to assist with these discussions if desired. If you have any questions or concerns please do not hesitate to contact Norma A. Aguilar at 760-768-5637.

Thank you for your time and consideration.