



**ASSOCIATED  
STUDENTS**  
SAN DIEGO STATE UNIVERSITY  
IMPERIAL VALLEY

**Thursday, July 28, 2022**

**ZOOM – 1:00 P.M.**

<https://SDSU.zoom.us/j/86994166411>

MEETING ID: 869-9416-6411

*ASSOCIATED STUDENTS SPECIAL MEETING MINUTES*

**I. CALL TO ORDER**

A.S. President, Jazmyn Horton-Alvarado, called the meeting to order at 1:07 p.m.

**II. LAND ACKNOWLEDGEMENT**

[Abbreviated Version]

For millennia, the Kumeyaay, Quechan and Cocopah people have been a part of this land. This land has nourished, healed, protected, and embraced them for many generations in a relationship of balance and harmony. As members of the San Diego State community we acknowledge this legacy. We promote this balance and harmony. We find inspiration from this land; the land of the Kumeyaay, Quechan and Cocopah.

**III. ROLL CALL:**

- A. Voting Members Present: Jazmyn Horton-Alvarado, Frida Ariadne Diaz, Julieanna Gutierrez, Alan Castro, Stephanie Amaya, Emma Bastidas, Victoria Lara, Kenia Neblina
- B. Voting Members Absent: Karla Lora-Acosta, Manuel Piña
- C. Ex-Officios (non-voting) Present: Henry Villegas, Melyssa Gonzalez, Alicia Robles
- D. Ex-Officios (non-voting) Absent: None
- E. Visitors Present: Pat Hopkins - Intern Supervisor, Darlene Jae Laurino - Student, Perla Castaneda - student, Erin Arbogast - student, Cyndy Perez - student, Katherine Solorzano - student, Melissa Villareal - Food Pantry Coordinator, Stephanie Leyva - student, Edson Acosta - student, Susana Lopez - Student & Academic Affairs Coordinator, Gina Nunez - SDSU-IV Dean, Humberto Basurto - student, Vannessa Falcón Orta, Faculty Director, SDSU-IV Cross-Cultural Center, Luis G. Hernandez - Gallery Director/Lecturer, April Mazon - Retention Specialist/Advisor, Lilian Garcia - student, Miguel Gonzalez - student, Alyssa Arce - student

**IV. APPROVAL OF THE AGENDA**

It was moved and seconded to approve the agenda for Thursday, July 28, 2022.

The agenda was approved with the amendments below:

It was moved and seconded to revise the meeting time and location. The updated time is 1:00 p.m. and the meeting will be held via Zoom.

**DIAZ/NEBLINA**

**CARRIED (7-0-0)**

**V. APPROVAL OF PREVIOUS MINUTES**

It was moved and seconded to approve the minutes of Monday, May 9, 2022.

**DIAZ/NEBLINA**

**CARRIED (7-0-0)**

## **VI. PUBLIC COMMENT**

NUNEZ – Welcomed council to the new academic school year. Spoke on the desire to bring new opportunities for students at SDSU IV.

FALCON – Announced event happening today that is about graduate studies.

VILLAREAL – Introduced herself and expressed desire to collaborate with AS in the future. Thanked Falcon.

LOPEZ - Introduced herself and thanked everyone for their hard work.

## **VII. UNIVERSITY REPORTS AND PRESENTATIONS**

### **A. SDSU-IV A.S. Advisor/Dean of Students Henry Villegas**

1. Shared food pantry hours.
2. NSO for freshmen was held last week, transfer orientation is next week. Thanked everyone for their help.
3. Internship Program opportunity for SDSU-IV students.
4. Working with HSI Committee in SD. Will come down to IV to have a meeting.
5. Informed them about Student Affairs Staff Retreat.
6. Aztec Bookstore is open.

### **B. SDSU-IV Associated Students Coordinator Melyssa Gonzalez**

1. Welcomed them and stated she is looking forward to this year.
2. Asked them to check their emails constantly and reply as needed.
3. Stated she is here to help them and encouraged them to reach out to her if they have any questions or concerns.
4. Asked them to submit any pending paperwork and to RSVP to the Julian retreat if they haven't done so yet.
5. Informed them Michelle Halverson, Student Life Advisor for leadership & service, would like to schedule a meeting with student organization officers and advisors some time in August. Asked for feedback regarding day and time.

### **C. A.S. President Jazmyn Horton-Alvarado**

1. Welcomed them to our first official meeting of the academic year. Is so excited for what this year will bring.
2. Stated our nation has been going through some massive changes. These changes are quite dangerous in nature and she knows we will continue to see the effects of the decisions being made on larger and more destructive levels. As student leaders, we are tasked with making sure we represent the voice of our student population on matters such as these and to keep our student population informed on current events and ways to find resources either on campus or in our community. As A.S. President she was not allowed to use SDSU's StratComm platform to send a mass email to our students on the recent overturning of Roe v Wade. Moving forward she will be

utilizing A.S.'s own email listserv which includes the entire student population of our campus to send out information.

3. Stated CSU's are in works to providing on campus abortion services. Susana Lopez is currently attending training on what these services are and how we can share this information with students.
4. Reminded everyone to continue checking their emails and suggested they turn on notifications so they do not miss anything.
5. Reminded them the Julian Retreat is coming up on August 14-16. Asked them to please fill out the Google Form and update A.S. Coordinator Gonzalez with their attendance. Stated she will be taking a car and can seat 4 people.
6. Informed them that it looks like West campus visit to IV will be pushed back to spring semester.
7. Has been working closely with the Cross Cultural Center on a number of different projects and initiatives like the Pride Flag Raising in July. Another initiative we are working on is starting up a podcast. More details to come on how A.S. can help with this.
8. Had a great Freshman Orientation and are looking forward to the next one on Aug 2nd. Thanked everyone who helped out with that.
9. Met with Professor Alissa Ramos in regards to the printing service A.S. wants to provide to students. She will be coming into a meeting to review how to use the system. Until then, please create an account on WOnline using your A.S. emails.
10. Reminded them to please check out their keys if you have not done so already. They can do this with Alexa at the Cashier's office.
11. Asked them to please look over the spreadsheet from Bodus.
12. Sue Giller will attend our first in person meeting to take pictures. Asked them to dress accordingly.
13. Summer math tutoring coordinator, Dr. Huan Qin, requested A.S. to present on August 8th.
14. Meeting attire will be casual. Will be informed when polos or special attire is needed.

D. A.S. Executive Vice President Frida Ariadne Diaz

1. Welcomed everyone.
2. Reminded the Aztecs Committee to submit their availability for meetings.
3. Will have an events calendar to plan accordingly.

E. A.S. Vice President of Finance Julieanna Gutierrez

1. Welcomed everyone, is looking forward to this year.

F. A.S. Vice President of University Affairs Alan Castro

1. Mentioned to give input on the welcome back Fall 2022 ideas, document shared to the council.

## VIII. ITEMS FOR CONSIDERATION

- A. A.S. Retreat (Action):** It was moved and seconded to attend the A.S. Leaders Retreat from Sunday, August 14, 2022 to Tuesday, August 16, 2022.

**DIAZ/AMAYA**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**  
**Stephanie Amaya - Yes**

**Julieanna Gutierrez - Yes**  
**Emma Bastidas - Yes**

**Alan Castro - Yes**  
**Victoria Lara - Yes**

**Kenia Neblina - Yes**

**B. Car Rental/Gas Reimbursement A.S. Retreat (Action):** It was moved and seconded to rent a vehicle (mid-size car or van) from Enterprise Rent-A-Car or other vendor or reimburse gas expenses in an amount not to exceed \$400.00 from the Activities: Travel Account to attend the A.S. Leaders Retreat.

**GUTIERREZ/BASTIDAS**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**C. SDSU – A.S. Reimbursement (Action):** It was moved and seconded to reimburse SDSU - Associated Students (West Campus) in an amount not to exceed \$2,000.00 from the Activities: Internal Charges Account for A.S. Retreat expenses (lodging, meals, and polos).

Discussion: \$166.00 per person.

**DIAZ/NEBLINA**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**D. Snacks/Tabling (Action):** It was moved and seconded to purchase snacks (rice crispy treats, granola bars, etc.) from Costco Wholesale or other vendor in an amount not to exceed \$150.00 from the Activities: Social Activities – Fall Activities Account to provide snacks for students while tabling.

**AMAYA/BASTIDAS**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**E. Nametags and Business Cards (Action):** It was moved and seconded to purchase name tags from Namark Productions or other vendor in an amount not to exceed \$600.00 from the Activities: Promotion Printing Account for twelve (12) A.S. Officers.

Discussion: Gonzalez - Inquired about who will not be needing name tags/business cards since positions remained the same. Recommended to order 50 business cards per member since past years did not use all 60. Will continue discussions to get specifics.

**LARA/BASTIDAS**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**

**Julieanna Gutierrez - Yes**

**Alan Castro - Yes**

**Stephanie Amaya - Yes**  
**Kenia Neblina - Yes**

**Emma Bastidas - Yes**

**Victoria Lara - Yes**

**F. Gas/Travel (Action):** It was moved and seconded to purchase gas from Chevron or other vendor in an amount not to exceed \$400.00 from the Activities: Travel Account to attend off-campus A.S. Events.

**AMAYA/DIAZ**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**  
**Stephanie Amaya - Yes**  
**Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes**  
**Emma Bastidas - Yes**

**Alan Castro - Yes**  
**Victoria Lara - Yes**

**G. Office Supplies (Action):** It was moved and seconded to purchase office supplies (binders, paper, etc.) from Staples or other vendor in an amount not to exceed \$1,200.00 from the Activities: Supplies – Office & Copies Account for A.S. usage.

**AMAYA/BASTIDAS**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**  
**Stephanie Amaya - Yes**  
**Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes**  
**Emma Bastidas - Yes**

**Alan Castro - Yes**  
**Victoria Lara - Yes**

**H. Janitorial Supplies (Action):** It was moved and seconded to purchase janitorial supplies (foam soap, mops, etc.) from MSC Industrial Supplies or other vendor in an amount not to exceed \$1,000.00 from the Student Union: Supplies General Cleaning Account for the Student Union Building.

**DIAZ/NEBLINA**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**  
**Stephanie Amaya - Yes**  
**Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes**  
**Emma Bastidas - Yes**

**Alan Castro - Yes**  
**Victoria Lara - Yes**

**I. Fumigation Services (Action):** It was moved and seconded to pay Dragons Exterminator or other vendor in an amount not to exceed \$385.00 from the Student Union: Repair & Maintenance – Building Account for fumigation services (\$55.00/Bi-Monthly).

**AMAYA/NEBLINA**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes**  
**Stephanie Amaya - Yes**  
**Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes**  
**Emma Bastidas - Yes**

**Alan Castro - Yes**  
**Victoria Lara - Yes**

**J. Air Conditioning Services (Action):** It was moved and seconded to pay Vic's Air Conditioning or other vendor in an amount not to exceed \$720.00 from the Student Union: Repair & Maintenance - Building Account for air conditioning unit service (\$180.00/quarterly).

**DIAZ/NEBLINA**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**K. Building Repairs (Action):** It was moved and seconded to reimburse SDSU in an amount not to exceed \$3,000.00 from the Student Union: Repair & Maintenance - Building Account for building repairs and maintenance.

**NEBLINA/BASTIDAS**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**L. Copier Maintenance (Action):** It was moved and seconded to pay BIESCO or other vendor in an amount not to exceed \$650.00 from the Activities: Repair & Maintenance Equipment Account for copier maintenance (one-year contract - 20,000 copies in black & white & 3,000 in color, overage fee in June).

**NEBLINA/DIAZ**

**CARRIED (7-0-0)**

**Frida Ariadne Diaz - Yes  
Stephanie Amaya - Yes  
Kenia Neblina - Yes**

**Julieanna Gutierrez - Yes  
Emma Bastidas - Yes**

**Alan Castro - Yes  
Victoria Lara - Yes**

**M. Alarm Services (Action):** It was moved and seconded to pay Protection One or other vendor in an amount not to exceed \$600.00 from the Activities: Repair & Maintenance Equipment Account for alarm service maintenance agreement (one-year contract).

**NEBLINA/LARA**

**CARRIED (6-0-0)**

**Frida Ariadne Diaz - Yes  
Emma Bastidas - Yes**

**Julieanna Gutierrez - Yes  
Victoria Lara - Yes**

**Alan Castro - Yes  
Kenia Neblina - Yes**

**N. Water Services (Action):** It was moved and seconded to pay Allstar Water Systems or other vendor in an amount not to exceed \$520.00 from the Activities: Supplies - Cold Water Account for drinking water system.

**NEBLINA/BASTIDAS**

**CARRIED (6-0-0)**

**Frida Ariadne Diaz - Yes**  
**Emma Bastidas - Yes**

**Julieanna Gutierrez - Yes**  
**Victoria Lara - Yes**

**Alan Castro - Yes**  
**Kenia Neblina - Yes**

**O. Webmaster Services (Action):** It was moved and seconded to reimburse SDSU an amount not to exceed \$2,000.00 from the Activities: Reimburse University Account for information updates and uploads of A.S. documents on website (July 2022 to May 2023).

**DIAZ/NEBLINA**

**CARRIED (6-0-0)**

**Frida Ariadne Diaz - Yes**  
**Emma Bastidas - Yes**

**Julieanna Gutierrez - Yes**  
**Victoria Lara - Yes**

**Alan Castro - Yes**  
**Kenia Neblina - Yes**

**P. 2022-2023 A.S. 2nd Summer Meeting (Action):** It was moved and seconded to change the 2nd Summer Official Meeting from Tuesday, August 16th to Wednesday, August 17th from 10:30 a.m. to 11:30 a.m.

**DIAZ/BASTIDAS**

**CARRIED (6-0-0)**

**Frida Ariadne Diaz - Yes**  
**Emma Bastidas - Yes**

**Julieanna Gutierrez - Yes**  
**Victoria Lara - Yes**

**Alan Castro - Yes**  
**Kenia Neblina - Yes**

**Q. Fall 2022 Official Meetings (Informational):** Meetings to be held on Wednesdays - Executive Meetings - 9:45am-10:15am and A.S. Meetings - 10:30am-11:30am.

**R. 2022-2023 Vacancies (Informational):** Two Senator vacancies along with other vacancies will open. Gonzalez suggests: open applications August 19-25, interviews on the 26 or August 26-September 1, interviews on the 2nd. Will leave it up to Appointment Committee.

**S. Student Assistants (Informational):** Have two options. 1 - student assist/janitorial (20 total hours - 10/10) 2. 1 for student assist/attending meeting for minutes and 1 for janitorial.

**T. Fall 2022 Welcome Backs (Informational):** Fall Welcome Backs will be held the week of September 5-9 (Calexico) and September 12-16 (Brawley) from 5:30pm-7:30pm. Theme is TBD. Budget TBD. We will be welcoming Dr. Nunez and the new FUERTE faculty as well as acknowledging the grant we secured as an institution for the Brawley Campus.

**U. 2022-2023 Scholarship Allocation (Informational):** Gonzalez will set up a meeting with President Horton-Alvarado, Vice President of Finance Gutierrez, Bookkeeper Robles, and herself to decide on allocation for scholarships.

**V. Co-Sponsorship/Charla en la Sala (Informational):** Event to be held on October 6th at 1:00 p.m. Requesting the Student Union and light snacks and beverages.

**W. Color Run Fundraiser (Informational):** It is being discussed to hold a 3k marathon around our campus as a fundraiser for A.S. Will be working with the University on getting sponsors. Charge an entry fee for participants. Looking to host this in late October or early November.

**X. A.S. Items (Informational):** Julieanna will be getting quotes for a zipper jacket, crew neck sweater, and bucket hat for all voting A.S. members. She will be asking for sizes soon.

**Y. Printing Services (Informational):** Met with Alissa Ramos, made accounts for A.S. members. Will be based off of office hours. Diaz and Horton-Alvarado will assist them with setting up accounts.

**Z. GEN S Class Presentations (Informational):** Professor Bodus wants A.S. members to give presentations. Horton-Alvarado asked members to sign up.

**IX. STANDING COMMITTEE REPORTS**

**A. Aztecs Events: A.S. Executive Vice President, Frida Ariadne Diaz**

1. Reminded them they need to set committee meetings date and time.

**B. Media and Marketing: A.S. Senator, Karla Lora-Acosta**

1. Would like to propose a purchase of around 144 shirts for Aztecs of the Month. Would like to use the same vendor we used for the A.S. promotional shirts we purchased last year.
2. Would like to start taking your intro pictures as soon as possible. Will start with those who already have their A.S. shirts.

**X. SPECIAL COMMITTEE REPORTS**

**XI. REPORTS OF ASSOCIATED STUDENTS MEMBERS/STAFF**

**A. Karla Lora-Acosta, A.S. Senator**

1. Proposed having a food safety training for RSOs.
2. Proposed to have a Club Rush.

**XII. ADJOURNMENT**

It was moved and seconded to adjourn the meeting at 2:34 p.m.

**DIAZ/LARA**

**CARRIED (6-0-0)**

**Approved by: Jazmyn Horton-Alvarado, A.S. President**

**Prepared by: Alan Castro, A.S. Vice President of University Affairs**