



ASSOCIATED STUDENTS

SAN DIEGO STATE UNIVERSITY
IMPERIAL VALLEY

Wednesday, December 4, 2024
NOGALES CONFERENCE ROOM – 10:30 A.M.
ASSOCIATED STUDENTS MEETING MINUTES

I. CALL TO ORDER

A.S. President, Luisa Estrada, called the meeting to order at 10:41 a.m.

II. LAND ACKNOWLEDGEMENT

[Abbreviated Version]

For millennia, the Kumeyaay, Quechan and Cocopah people have been a part of this land. This land has nourished, healed, protected, and embraced them for many generations in a relationship of balance and harmony. As members of the San Diego State community we acknowledge this legacy. We promote this balance and harmony. We find inspiration from this land; the land of the Kumeyaay, Quechan and Cocopah.

III. ROLL CALL

- A. Voting Members Present: Luisa Estrada, Lessley Martinez, Michael Sandoval, Andrea M. Acuña, Naya Espinoza, Athenea Fuentes, Adrian Molina, Blake Moreno, Valeria Perez, Alexia Reyes, Perla Crystal Soto-Urzua, Joselyn Velez
- B. Voting Members Absent:
- C. Ex-Officios (non-voting) Present: Henry Villegas, Melyssa Gonzalez, Monica Arredondo
- D. Ex-Officios (non-voting) Absent:
- E. Visitors Present: Kelsey Easterly - Global Education Advisor

IV. APPROVAL OF THE AGENDA

It was moved and seconded to approve the agenda for Wednesday, December 4, 2024.

MORENO/MOLINA

CARRIED (11-0-0)

V. APPROVAL OF PREVIOUS MINUTES

It was moved and seconded to approve the minutes of Wednesday, November 20, 2024.

MARTINEZ/ACUNA

CARRIED (11-0-0)

VI. PUBLIC COMMENT

- A. Kelsey Easterly, Global Education Advisor
 - 1. Informed them about Global Education from SDSU.

VII. UNIVERSITY REPORTS AND PRESENTATIONS:

- A. SDSU-IV A.S. Advisor/Dean of Students Henry Villegas
 - 1. Reminded them to practice self-care especially during this time.
 - 2. Thanked them for all the hard work they do for events.
 - 3. Reminded them about the Tamalada next Wednesday.

- B. SDSU-IV Associated Students Coordinator Melyssa Gonzalez
1. Informed them both Jocelyn and Blake will be attending CHESS in 2025. Thanked them for their interest and hard work with application and interview.
 2. Discussed credit card request process and office etiquette.
 3. Informed them the security guard reported the shed was left unlocked after Wednesday's gathering. Asked them to double check everything is locked after every event.
 4. Reminded them about the carpet project and stated an email with details was sent. Asked for their opinion on submitting a work order to have assistance with the relocation of items that need to be taken apart (desks).
 5. Working on getting cleared for the Student Union paint project to retouch. Looking to schedule this for December 18th-20th.
 6. Informed them vacancy applications will have to take place in Spring 2025 since paperwork was not received.
 7. Stated that according to schedules, it looks like Spring 2025 A.S. Official Meetings will be held on Tuesdays from 10:30am -11:30am. This will be motioned for next week.
 8. Reminded them next week is the last meeting of the semester. Asked them to be checking their emails because even though they won't be meeting, things will probably be needed from them over winter.
- C. SDSU-IV A.S. Executive Assistant Monica Arredondo
1. Informed them on the number of attendees for the past 2 events. Cooking Session had a total of 40 attendees and Campus Picnic had 51 attendees.
- D. A.S. President Luisa Estrada
1. Asked who will be attending the Secret Santa event and reminded them to fill the spreadsheet for the event.
 2. Reminded them to practice self-care as the semester wraps up.
- E. A.S. Executive Vice President Lessley Martinez
1. Informed council on duty list protocols: removals, making changes, notification, and closure of duty list one day before event date. The closure of the duty list one day prior to the event will be added as an official procedure under the "Preparing for Events - Event Protocols" document in the shared drive.
 2. Reminded council to express respect and manners amongst all team members, as this is essential to team dynamic and relationships.
 3. Touched on Bylaws and Handbook formalities regarding absences and write-ups. Sixth absence results in the first verbal warning. After the first verbal warning, the first write-up will be issued. A second write-up results in termination.
 4. Reminded council Toy Drive ends Friday.
- F. A.S. Vice President of Finance Michael Sandoval
1. Mentioned possibly getting new polos and hydro flasks for A.S. members.
- G. A.S. Vice President of University Affairs Andrea M. Acuña
1. Promoted Your Voice Matters.

VIII. ITEMS FOR CONSIDERATION

A. General Consent Agenda (Action): It was moved and seconded to approve the General Consent Agenda. Spreadsheet with the descriptions is attached.

ACUNA/MARTINEZ

CARRIED (9-0-2)

**Andrea M. Acuña - YES
Naya Espinoza - YES
Athenea Fuentes - YES
Lessley Martinez - YES
Adrian Molina - YES
Blake Moreno - AB**

**Valeria Perez - YES
Alexia Reyes - YES
Michael Sandoval - YES
Perla Soto-Urzua - YES
Joselyn Velez - AB**

IX. STANDING COMMITTEE REPORTS

A. Special Events: A.S. Vice President of University Affairs, Andrea M. Acuña

1. Spring Welcome Back tentative dates will be January 29, 2025 or February 5, 2025 from 3:30 - 5:30 p.m. for Calexico campus and the date for Brawley will be whatever works best for them. The theme will be Enchanted Forest and the vendor will be Chilibertos or any other approved vendor.

X. SPECIAL COMMITTEE REPORTS

A. Appointment and Elections: A.S. President, Luisa Estrada

1. VPUA Acuna reported that the new vacancy application dates will be Friday, January 24, 2025 to Thursday, January 30, 2025. Interviews will be held on Friday, January 31, 2025.

B. Disciplinary: A.S. Executive Vice President, Lessley Martinez

1. Regarding Monday's Cooking Session Event, some members did not sign-up or did not show up to perform their duties on time. This will result in verbal warnings being issued to said members via email.

XI. REPORTS OF ASSOCIATED STUDENTS MEMBERS/STAFF

A. Blake Moreno, A.S. Senator

1. Mentioned helping with an event with Trinity, VPUA from West Campus.

B. Valeria Perez, A.S. Senator

1. Commented on sending a floor plan to everyone for events.

XII. ADJOURNMENT

It was moved and seconded to adjourn the meeting at 11:35 a.m.

ACUNA/MARTINEZ

CARRIED (11-0-0)

Approved by: Luisa Estrada, A.S. President

Prepared by: Monica Arredondo, A.S. Executive Assistant