



**ASSOCIATED
STUDENTS**
SAN DIEGO STATE UNIVERSITY
IMPERIAL VALLEY

Wednesday August 31, 2022
NOGALES CONFERENCE ROOM – 10:30 A.M.
ASSOCIATED STUDENTS MEETING MINUTES

I. CALL TO ORDER

A.S. President, Jazmyn Horton-Alvarado, called the meeting to order at 10:32 a.m.

II. LAND ACKNOWLEDGEMENT

[Abbreviated Version]

For millennia, the Kumeyaay, Quechan and Cocopah people have been a part of this land. This land has nourished, healed, protected, and embraced them for many generations in a relationship of balance and harmony. As members of the San Diego State community we acknowledge this legacy. We promote this balance and harmony. We find inspiration from this land; the land of the Kumeyaay, Quechan and Cocopah.

III. ROLL CALL:

- A. Voting Members Present: Jazmyn Horton-Alvarado, Frida Ariadne Diaz, Julieanna Gutierrez, Alan Castro, Stephanie Amaya, Emma Bastidas, Victoria Lara, Karla Lora-Acosta, Kenia Neblina, Manuel Piña
- B. Voting Members Absent:
- C. Ex-Officios (non-voting) Present: Henry Villegas, Melyssa Gonzalez, Sara Arballo
- D. Ex-Officios (non-voting) Absent: Alicia Robles
- E. Visitors Present: Stefany Arredondo - A.S. Senator, Javier Melara - A.S. Senator, April Mazon - Retention Specialist, Melissa Villareal - Food Pantry Coordinator

IV. APPROVAL OF THE AGENDA

It was moved and seconded to approve the agenda for Wednesday, August 31, 2022.

CASTRO/DIAZ

CARRIED (8-0-0)

V. APPROVAL OF PREVIOUS MINUTES

It was moved and seconded to approve the minutes of Wednesday, August 17, 2022.

AMAYA/BASTIDAS
(8-0-0)

CARRIED

VI. PUBLIC COMMENT

A. April Mazon - Retention Specialist

- 1. Discussed the Transfer Event and asked if there are any volunteers to be part of the panel of approximately 4 to 5 people. Tentative date: 3rd week of October between the 18th or 19th.

B. Melissa Villareal - Food Pantry Coordinator

1. Requested permission for an event that will take place only at the kitchen area at Student Union. Date is pending.

VII. UNIVERSITY REPORTS AND PRESENTATIONS

- A. SDSU-IV A.S. Advisor/Dean of Students Henry Villegas
 1. Requested A.S. volunteers for the committee. The committee meets once a month.
 2. Informed them there is one place available for the October 8th HACU conference in San Diego.
- B. SDSU-IV Associated Students Coordinator Melyssa Gonzalez
 1. Welcomed the new members to the team.
 2. Informed them Aztec Shops gave her the poster pictures of previous A.S. members. Asked them if we should post those around the building.
 3. Informed them she is working with Aztec Scholarships and Aztecs Abroad to find out best practices for reviewing applications and sending funds on time. Will keep them updated.
 4. Asked them to add tentative dates for events on the A.S. Events calendar so everyone knows what is being planned.
 5. Asked if A.S. will charge student orgs. for tables/chairs or if student orgs. should request their own equipment when participating in A.S. events.
 6. Informed them a sign needs to be created for Student Union area reservations so visitors are aware. These requests will be added to the A.S. Events calendar. Senator Lora-Acosta volunteered to create the sign.
 7. Informed them the Appointment Committee will decide if/when to open the remaining vacancies.
 8. Will be changing the September 14th meeting time to 10:00 a.m. as there will be an event at 11:00 a.m. we suggest A.S. members to attend. The Executive Meeting will be from 9:15 a.m. to 9:45 a.m.
 9. Asked them to send in reports and motion information by the set deadline.
- C. A.S. President Jazmyn Horton-Alvarado
 1. Informed them the campus retreat was very informative and that it was great to see new faculty and staff!
 2. Mostly everyone has heard of the proposed new facility fees. In conversations, she has gotten verbal commitment that A.S. will not be charged a facility fee. Is waiting for written confirmation. There will be a fee for table/chair use, and I am waiting for written confirmation on charges.
 3. Informed them there is a referendum happening later in the semester in regards to the Student Success Fee implementation. This comes as part of the 5 year plan to equalize fees on both campuses.
 4. Reminded them they are starting printing services this week. Asked them to stay in contact with Executive Vice President Diaz or Professor Ramos if they need help.
 5. Stated there is an opportunity for someone to be on the last FUERTE search. If interested, let her know.
 6. We have a student interested in the Janitorial Position! Reminded everyone to please use this week to check the restrooms, trash, and wipe down furniture.
 7. If you have not done so, please bring a baby photo.

8. Moving forward we are required to use Pepsi products. Be mindful of this when purchasing beverages.
9. Informed them that on October 6, 2022, there will be a Dean Celebration in San Diego.
10. Let them know Dean Nunez will attend A.S. meetings once a month. Asked them to please wear formal attire.
11. Reminded them to create mail signatures and add profile pictures.
12. The Cross Cultural Committee will meet on Wednesday at 1:00 p.m. Asked if anyone wants to be a representative.

D. A.S. Executive Vice President Frida Ariadne Diaz

1. Welcomed Javier and Stefany to the team. Looks forward to working with them. Told them that if they have any questions or concerns, to reach out.
2. Knows that for many of them this is their first time being part of A.S. and it can be confusing and scary at times but stated we are here to help. Asked them to be aware that when Jazmyn, Julieanna, Alan, and herself tell you that an event or something isn't possible to do we are not doing it to be mean or put you down, we have to be mindful of our budget this year and think realistically about what we can and can't do. That doesn't mean your ideas aren't welcomed, we can work around them and create something else. Lastly, I also want to remind you to be respectful and kind to one another because at the end of the day we are a team.
3. Asked them to please be on top of the appointments they get for the free printing services. If they have any questions, they should reach out to her.
4. A.S. golf cart update - it's to be delivered in November now.
5. Asked for the teams' input about purchasing our own tables and chairs for A.S. since moving forward with events, we will now need to pay \$1 per chair and \$5 per table.

E. A.S. Vice President of Finance Julieanna Gutierrez

1. Stated A.S. Coordinator Gonzalez had mentioned last meeting if you all were interested in buying these informational A.S. printed cards. Had agreed on purchasing them however her only concern would be when we would use these? Asked them to keep in mind we have \$600.00 allocated in these sections from where we would buy these. Keep in mind that this year we will be purchasing paper from this account for our printing services. Is okay with buying these as long as we actually use them.
 - a. We currently have 216 A.S. cards.
 - b. If you agreed on purchasing, how many would you like me to purchase?
2. Thanked them for taking the time to see the samples for the items we will be getting this year. Knows many of them mentioned they did not like the jacket. Showed new model that she would like to purchase for you all instead.
 - a. Will be passing out pictures of the new sweaters
 - b. Do you like the new style?
 - c. Do you want female and male or do you want all male jackets?
3. Thinks it would be a great idea to buy our Dean Dr. Nuñez a jacket. Do you all agree on this?
4. Sent an email last week informing them that the set budget for events is \$300.00 per event. Again, just a quick tip if you are planning to do a big event that requires more money I recommend you to collaborate with other committees so that you can have more money.
5. Sent an email last week regarding requesting the credit card. If you need to request the credit card please send an email to Bookkeeper Robles and herself and one of them will reply. Make

sure every purchase goes through me because we are carefully monitoring the budget so that we don't overspend.

6. We need to think carefully on what we are spending our money on because we need to think if we need the items we are purchasing and if they are necessary. The only reason why is because last year we were spending left and right and this year we are trying not to do this in order to sustain the budget. Be creative, use stuff we already have and if you need help with anything I'm here to help.
7. Knows many of them mentioned that the new polo fits a bit tight. Will be looking into getting new polos for them but until after the census which is after September 19th. Let her know what color you they want so that she can start looking into prices.
8. Will email them an updated budget for this academic year by this Friday, September 2nd.
9. Would like to Welcome Stefany and Javier to our team as well!

F. A.S. Vice President of University Affairs Alan Castro

1. Informed everyone of the Senator orientation that President Horton-Alvarado and himself will be attending for the University Senate. Asked if anyone would be willing to act as substitutes for them in case either can not attend a meeting.

VIII. ITEMS FOR CONSIDERATION

A. 2022-2023 Senator Swear-Ins: Swear-in Senators Stefany Arredondo and Javier Melara for the 2022-2023 academic year.

B. 2022-2023 Student Representative Swear-In: Swear-in Student Representative Luisa Estrada for the 2022-2023 academic year.

TABLED

C. Spirit Week (Action): It was moved and seconded to have a Spirit Week from Monday, October 31st through Friday, November 4th.

Discussion: Oct. 31st - Costumes, Nov. 1st - Twin Day, Nov. 2nd - Dia de los Muertos, Nov. 3rd - Throwback Thursday High School, Nov. 4th - SDSU gear

LORA-ACOSTA/DIAZ

CARRIED (11-0-0)

Frida Ariadne Diaz -Yes
Stephanie Amaya -Yes
Victoria Lara -Yes
Kenia Neblina -Yes

Julieanna Gutierrez -Yes
Stefany Arredondo -Yes
Karla Lora-Acosta -Yes
Manuel Piña -Yes

Alan Castro -Yes
Emma Bastidas -Yes
Javier Melara -Yes

D. Letter Board (Action): It was moved and seconded to purchase a letter board from Target or other vendor in an amount not to exceed \$50.00 from the Supplies - Office and Copies Account to use for Aztec of the Month pictures.

LORA-ACOSTA/AMAYA

CARRIED (11-0-0)

Frida Ariadne Diaz -Yes
Stephanie Amaya -Yes
Victoria Lara -Yes
Kenia Neblina -Yes

Julieanna Gutierrez -Yes
Stefany Arredondo -Yes
Karla Lora-Acosta -Yes
Manuel Piña -Yes

Alan Castro -Yes
Emma Bastidas -Yes
Javier Melara -Yes

E. Cosponsorship/Art Gallery (Informational): Event to be held on Thursday, September 22nd from 5:00 p.m.-8:00 p.m. Requesting refreshments, photo documentation of the event, and assistance with other help needed at the time of the event.

F. Cosponsorship/Art Gallery (Informational): Event to be held on Thursday, November 10th from 5:00 p.m.-8:00 p.m. Requesting refreshments, photo documentation of the event, and assistance with other help needed at the time of the event.

G. Sport Excursions (Informational): Discussed attending the Homecoming Football Game on November 5th. A.S. Coordinator Gonzalez will work on requesting 56 tickets. This event can fall under social events. Need to work on dates for sign-ups, fees, getting a bus, discussing if guests will be invited, etc. Asked what date for the Basketball Game excursion would be a good choice.

IX. STANDING COMMITTEE REPORTS

A. Aztecs Events: A.S. Executive Vice President, Frida Ariadne Diaz

1. Please remember to fill out the Aztec event document with information, we need to start coming up with event ideas for both fall and spring.
2. As Jazmyn mentioned last week, the site where she does her internship needs toys donated for the holiday season and since the JEDI committee was already having talks of doing a toy drive JEDI will be taking over the Aztecs Bring Smiles event. This way we get the \$300.00 to pay for the trophy/prize we give out. As far as when it will happen we're looking at the last week of November and the first week of December, nothing is set in stone yet I will let you know in the coming weeks.

a. Bonding: A.S. Senators Stephanie Amaya/Stefany Arredondo

- 1) Please remember to give Stephanie the \$20.00 for cakes.

b. Education: A.S. Senators Karla Lora-Acosta/Kenia Neblina

- 1) The Education and Sustainability committee would like to collaborate to have a "Reduce, Reuse, Recycle" on Thursday, September 15th from 11:30 am - 1:00 pm in the Student Union Building. The event will educate students about the importance of using tote bags instead of plastic bags when grocery shopping, as well as other information about being sustainable around our community. We will have a tote decorating activity for students to participate in and take home. We are requesting a budget of \$200.00 for food and \$200.00 for decorations.

c. Social: A.S. Senators Stephanie Amaya/Victoria Lara

- 1) The Social Committee will host a "College Games" on Tuesday, September 27th from 5 pm - 7 pm in the Student Union Building. The event will have fun college game activities for students to

participate in and have an opportunity to win a prize. We are requesting a budget of \$250.00 for food and \$50.00 for decorations.

B. Campus Safety: A.S. Senator, Karla Lora-Acosta

1. Asked that if they are in the committee to please answer the email requesting their availability.

C. Media and Marketing: A.S. Senator, Karla Lora-Acosta

1. Would like to propose purchasing a mini microphone from amazon for the upcoming podcasts.
2. Would also like to propose to have a wall where we may place past, present and future council group pictures in frames. They would be purchased from Walmart and it would be small/medium size.
3. Reminder: turn in your introductions.

D. Special Events: A.S. Vice President of University Affairs, Alan Castro

1. Thanked Executive Vice President Diaz and Senator Lara for helping to buy decorations for welcome back.
2. Informed council that the committee will be having a meeting this week.

X. SPECIAL COMMITTEE REPORTS

A. SDSU Campus Fee Advisory: A.S. Vice President of Finance, Julieanna Gutierrez

1. President Jazmyn Horton-Alvarado stated that she attended the first meeting for orientation. There was conversation over the purpose of CFAC because of the current practice for Title 4 & 5 fees.

XI. REPORTS OF ASSOCIATED STUDENTS MEMBERS/STAFF

XII. ADJOURNMENT

It was moved and seconded to adjourn the meeting at 11:52 a.m.

BASTIDAS/LARA

CARRIED (11-0-0)

Approved by: Jazmyn Horton-Alvarado, A.S. President

Prepared by: Sara Arballo, A.S. Executive Assistant